

**THE VIRGINIA BOARD FOR WASTE MANAGEMENT FACILITY OPERATORS  
DRAFT MEETING MINUTES**

The Virginia Board for Waste Management Facility Operators met on Tuesday, July 28, 2015, at the offices of the Department of Professional and Occupational Regulation, Perimeter Center, 9960 Mayland Drive, Richmond, Virginia.

The following members of the Board were present:

Ellen C Thacker  
Christopher A Chiodo  
Joyce Doughty  
Justin L Williams

The following members of the Board were not present:

Danielle Davis, Joseph Levine, and Timothy P Torrez

The following members of DPOR staff were present during all or part of the meeting:

Jay DeBoer, Agency Director  
Mindy Spruill, Regulatory Board Administrator  
Eric Olson, Executive Director  
Sheila Watkins, Administrative Assistant

The following Board Counsel was present during all or part of the meeting:

Elizabeth Peay, Assistant Attorney General

**Mr. DeBoer**, Director, finding a quorum of the Board present, called **Call to Order** the meeting to order at 10:04 a.m.

All Board members, Staff and meeting attendees present at the meeting introduced themselves.

**Introduction of  
Staff and New  
Board Members**

**Mrs. Doughty** moved to approve the agenda. **Mr. Williams** seconded the motion which was unanimously approved by members: **Thacker, Williams, Chiodo, and Doughty. Davis, Levine, and Torrez were absent.**

**Approval of Agenda**

The Board members reviewed the minutes of the last Board meeting.  
**Mr. Williams** moved to approve the **March 17, 2015** minutes:

**Approval of Minutes**

**Mrs. Thacker** seconded the motion, which was unanimously approved by members: **Thacker, Williams, Chiodo, and Doughty. Davis, Levine, and Torrez were absent.**

There was no public comment.

**Public Comment Period**

Current Licensing Stats.

**Mindy Spruill**, Regulatory Board Administrator reviewed some licensing information and statistics with the Board members present. No action was required by the Board.

**Old Business**

Exam Pass Rates

**Mindy Spruill** shared some examination pass rates with the members. No action was required by the Board.

**Regulatory Review:**

**New Business**

**Discussion**

Discussion on proposed text for General Review 2013 was held. **Mindy Spruill** asked the Board members to consider the handout and note this is currently in the proposed stage and are ready to be adopted by the board as final regulations.

Board members reviewed and considered the handout line by line for the proposed text. They requested that Ms. Spruill incorporate their suggestions of changes to the training requirements section and bring the updated version to the December 2015 meeting for Board consideration.

**Mr. DeBoer** requested that the Board members complete their conflict of interest forms and travel vouchers and submit those to **Sheila Watkins**.

**Conflict of Interest Forms and Travel Vouchers**

There being no further business to conduct and upon a motion from **Mrs. Doughty**, seconded by **Mr. Chiodo**, the meeting adjourned at 11:15 a.m. The motion was approved with a unanimous vote. Members voting were: **Thacker, Williams, Chiodo, and Doughty. Davis, Levine, and Torrez were absent.**

**Adjournment**

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Joseph R. Levine, Chair

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Jay DeBoer, Secretary